



CHILD CARE TRAINING APPROVAL FREQUENTLY ASKED QUESTIONS

What is the Child Care Training Approval Program?

Maryland's Child Care Training Approval Program is designed as a means to ensure quality of training offered to child care professionals in Maryland. This program is designed so that individuals/organizations are reviewed according to the requirements identified in COMAR 13A.14.08. Individuals/organizations are required to meet and maintain established requirements. The ultimate goal is to ensure that child care professionals have access to quality training opportunities.

Who needs to be approved to provide training in Maryland?

All individuals/organizations who work with child care professionals, except community colleges; colleges; universities; approved national organizations that offer training to child care providers; or individuals recognized by the Office as authorities in their field.

How is the Child Care Training Application reviewed?

Office of Child Care (OCC) staff review training applications and required documentation. Training proposals are reviewed by the Training Review Team composed of advanced trainers and OCC staff. They make recommendations for approval.

What benefits are there to being an approved trainer?

Approved core of knowledge trainers are able to develop and deliver training that is accepted for the Maryland Child Care Credential and continued training to meet licensing regulations. The trainer's unique approval number must appear on training certificates provided to child care professionals so that they can have the documentation required for the Child Care Credential and licensing regulations. Child care professionals who access training opportunities from an approved trainer can be confident that the training content meets quality standards, is delivered following proper adult learning principles, and is correlated to meet Core of Knowledge content areas.

Why is Trainer Orientation required?

Trainer orientation is a requirement for submitting a Training Approval Application. During the orientation session applicants will receive knowledge of the training approval process, requirements, and Core of Knowledge content areas. This is an opportunity for applicants to ask questions and get pertinent information to help with the process.

What is a Trainer Approval number? How is it tracked?

Training approval numbers are assigned by the automated tracking system. Each number is unique to the individual/organization and should be designated on training certificates issued to child care professionals.