

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE MARCH 26, 2024 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Abdolrahmani, Ali	Technology Accessibility Specialist – Education Program Specialist I	21	Office of the Deputy State Superintendent of Finance and Operations, Office of Information Technology	TBD
Helfrich, Marion	Chief of Early Childhood Special Education – Education Program Supervisor	22	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Intervention and Special Education Services	TBD
Timmons Parrott, Teresa	Manager of Multilingual Education – Education Program Manager I	23	Office of the Deputy State Superintendent for Teaching and Learning, Office of Instructional Programs and Services	TBD
Tyler, Malynda	Program Compliance Monitoring and Evaluation Manager – Program Manager IV	22	Office of the Chief of Staff, Office of Audits	TBD

II. Appointments Grade 18 and below

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Adewunmi, Adesola	Internal Auditor Lead	18	Office of the Chief of Staff, Office of Audits	TBD
Wilson, Cynthia	School and Community Nutrition Programs Training Specialist – Staff Specialist III	18	Office of the Deputy State Superintendent of Finance and Operations, Office of School and Community Nutrition Programs	4/10/2024
Windsor, Emily	Nutrition Programs Administration Specialist – Staff Specialist III	18	Office of the Deputy State Superintendent of Finance and Operations, Office of School and Community Nutrition Programs	4/17/2024
Yates, Leo	Deaf/Blind Specialist – Staff Specialist III	18	Office of the Deputy State Superintendent for Accountability, Division of Rehabilitation Services	4/3/2024

March 26, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Ali Abdolrahmani

Position: Technology Accessibility Specialist – Education Program Specialist I

Division/Office Office of the Deputy State Superintendent of Finance and Operations,
Office of Information Technology

Salary Grade: State Salary Grade: 21
Annual Salary Range: \$78,749 - \$132,041

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master’s degree or the equivalent of 36 credit hours of post-baccalaureate course work from an accredited college or university.

EXPERIENCE:

Four years of experience in Education Technology working with digital tools for accessibility compliance.

NOTES:

1. Candidates may substitute two additional years of experience directly related to the position option for the required education.
2. Candidates may substitute the possession of a Doctorate degree from an accredited college or university in a field related to the position option for one year of the required experience.
3. The required field of education and experience are unique for each option and are established by MSDE in accordance with Education Article, Section 2-104 of the Annotated Code of Maryland.
4. Candidates may substitute U.S. Armed Forces military service experience as a commissioned officer in Education Program classifications or Education Program specialty codes in the Education field of work on a year-for-year basis for the required experience and education.

Ali Abdolrahmani

DESCRIPTION:

The Technology Accessibility Specialist position supports Maryland State Department of Education in the development procurement, remediation, evaluation and implementation of accessible digital tools for all users. This position will serve to ensure that all digital tools and content developed or purchased by MSDE meet federal and state standards and regulations. This position is responsible for providing technical assistance to MSDE staff members across all divisions and within the local education agencies (LEAs). This individual will also be responsible for helping to implement § 7-910. Equivalent access requirements for students with disabilities to ensure that all digital tools developed or procured meet state standards. In addition, this individual is responsible for determining the accessibility of vendor products in development or offered to the students and educators in the state of Maryland.

QUALIFICATIONS:

Education

University of Maryland, Baltimore County (Baltimore, Maryland) 2021 – Ph.D. in Human-Centered Computing

University of Tehran (Tehran, Iran) 2006 – Master’s Degree in Computer Software Engineering;
2001 – Bachelor’s Degree in Computer Science

Experience:

American Foundation for the Blind (Arlington, Virginia)

2023 – Present: Digital Accessibility Researcher

University of Maryland, Baltimore County (Baltimore, Maryland)

2014 – 2021: Information Systems Graduate Research Assistant

TOSAN Corporation (Tehran, Iran)

2012 – 2013: Analyst/Web Accessibility Advisor

2009 – 2012: Software Designer/Developer

EMPLOYMENT STATUS

New Hire

March 26, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Marion Helfrich

Position: Section Chief, Early Childhood Special Education – Education Program Supervisor

Division/Office Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Intervention and Special Education Services

Salary Grade: State Salary Grade: 22
Annual Salary Range: \$84,047 - \$140,923

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master's Degree or equivalent 36 post baccalaureate credit hours of course work in Education, Special Education or a related field.

EXPERIENCE:

Four (4) years of professional administrative experience in or affiliated with special education or early intervention.

NOTES:

1. Candidates may substitute two additional years of experience directly related to the position option for the required education.
2. Candidates may substitute the possession of a Doctorate degree at an accredited college or university in a field related to the position for one year of the required experience.
3. The required field of education and experience are unique for each option and are established by MSOE in accordance with Education Article, Section 2-104 of the Annotated Code of Maryland.
4. Candidates may substitute U.S. Armed Forces military service experience as a commissioned officer in Education Program classifications or Education Program specialty codes in the Education field of work on a year-for-year basis for the required experience and education.

Marion Helfrich

DESCRIPTION:

The Section Chief of Early Childhood Special Education provides programmatic leadership and supervision for the implementation of a statewide seamless comprehensive Birth through Kindergarten system of coordinated early childhood intervention and education services through the administration of Maryland Infants and Toddlers Program (MITP), Part C of the Individuals with Disabilities Education Act (IDEA) and the Preschool Special Education Grant Program, Part B Section 619 of the IDEA. The Section Chief will bring their knowledge of Birth-3 and Early Childhood intervention, specialized instruction, and family and community partnerships to ensure age-appropriate outcomes for Maryland's youngest learners.

QUALIFICATIONS:

Education

Vanderbilt University (Nashville, Tennessee) 1999 – Master's Degree in Early Childhood Special Education

Yale University (New Haven, Connecticut) 1994 – Bachelor's Degree in Psychology

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2023 – Present: Special Education Early Childhood Performance Specialist – Education Program Specialist I

2015 – 2023: School Age Performance Support Specialist - Education Program Specialist I

Maryland Coalition for Inclusive Education (Baltimore, Maryland)

2006 – 2015: Professional Development Facilitator

The River School (Washington, District of Columbia)

2001 – 2006: Early Childhood Specialist

Woodall Primary School (Springfield, Tennessee)

1999 – 2001: Early Childhood Special Educator

John F. Kennedy Center (Nashville, Tennessee)

1997 – 1999: Research Assistant, Early Childhood Research Institute on Inclusion

Crossway Community Child Care Center (Kensington, Maryland)

1995 – 1997: Teacher/Family Education Specialist

EMPLOYMENT STATUS

Promotional

March 26, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Teresa Timmons Parrott

Position: Manager of Multilingual Education – Education Program Manager I

Division/Office Office of the Deputy State Superintendent for Teaching and Learning,
Office of Instructional Programs and Services

Salary Grade: State Salary Grade: 23
Annual Salary Range: \$89,727 - \$144,573

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor’s degree in education or a related area from an accredited college or university.

EXPERIENCE:

Five years of related experience in coordinating or administering education programs or services.

NOTES:

1. Candidates may substitute the possession of a Master’s degree or the equivalent of 36 credit hours of post-baccalaureate course work in Education or a related area for two years of the required experience directly related to the position option.
2. Candidates may substitute the possession of a Doctorate degree from an accredited college or university in a field related to the position option for three years of the required experience.
3. The required field of education and experience are unique for each option and are established by MSDE in accordance with Education Article, Section 2-104 of the Annotated Code of Maryland.
4. Candidates may substitute U.S. Armed Forces military service experience at a rank of Corporal/Petty Officer or higher as a commissioned officer in Education Program classifications or Education Program specialty codes in the Education field of work on a year-for-year basis for the required experience and education, one year of which must have been in an administrative supervisory or consultative capacity.

Teresa Timmons Parrott

DESCRIPTION:

The Manager of Multilingual Education manages the development, implementation, and oversight of Maryland the multilingual education initiative. This position provides oversight to ensure that all students in Maryland have access to and excel in best-in-class world language programs designed to elevate high levels of proficiency in multiple languages and support and sustain multilingualism.

QUALIFICATIONS:

Education

Salisbury University (Salisbury, Maryland) 2006 – Master’s Degree in English with TESOL Concentration; 2003 – Bachelor’s Degree in Elementary Education

Experience:

Montgomery County Public Schools (Rockville, Maryland)

2018 – Present: Learning and Achievement Specialist

2017 – 2018: Multidisciplinary Education Training and Support Program (METS)
Instructional Specialist

2014 – 2017: ESOL Resource Teacher

Wicomico County Public Schools (Salisbury, Maryland)

2004 – 2014: Classroom Teacher

EMPLOYMENT STATUS

New Hire

March 26, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Malynda Tyler

Position: Program Compliance Monitoring and Evaluation Manager – Program Manager IV

Division/Office Office of the Chief of Staff, Office of Audits

Salary Grade: State Salary Grade: 22
Annual Salary Range: \$84,047 - \$140,923

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A bachelor’s degree in accounting, auditing, public or business administration, finance, economics or a related field from an accredited college or university.

EXPERIENCE:

Seven (7) years of experience in professional accounting, auditing, budgeting, fiscal or financial management. Preferably four (4) years of experience in the State of Maryland auditing and finance operations. Four (4) years of the required experience must have included managing staff in conducting operational, financial, compliance, and performance audits.

DESCRIPTION:

The Program Compliance, Monitoring & Evaluation Manager is responsible for the supervision, management, and completion of program compliance monitoring for Education Programs inclusive performance audits, compliance audits, program evaluations, and comprehensive assessments of MSDE operations (including all areas that are subject to review by the Office of Legislative Audits) to ensure compliance with State regulations, MSDE policies and procedures and the corrective action of Office of Legislative Audit findings. Additionally, this position provides technical assistance, advice and recommendations to MSDE Divisions to improve fiscal operations, financial management and accountability of State funds, and to help reduce or eliminate Office of Legislative Audit findings within the agency.

Malynda Tyler

QUALIFICATIONS:

Education

Morgan State University (Baltimore, Maryland) 2003 – Bachelor’s Degree in Information Science and Systems

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2022 – Present: Audit Manager – Financial Compliance Auditor Manager

2021 – 2022: State-Aid Unit Section Chief – Program Manager II

Governor’s Office of Crime Prevention, Youth, and Victim Services (Crownsville, Maryland)

2022: Financial Compliance Audit Manager

Maryland Department of Budget and Management (Baltimore, Maryland)

2019 – 2021: Financial Compliance Auditor Supervisor

2016 – 2019: Financial Compliance Auditor Lead

2010 – 2016: Financial Compliance Auditor II

Maryland Department of Labor, Licensing and Regulation (Baltimore, Maryland)

2006 – 2010: Certified Financial Examiner II

AIG American General Life & Accident Insurance Company

2003 – 2005: Licensed Insurance Agent/Producer

EMPLOYMENT STATUS

Promotional

**MARYLAND STATE DEPARTMENT OF EDUCATION
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<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Allen, Roxanne	Extended Learning Specialist – Education Program Specialist I	21	Office of the Deputy State Superintendent for Accountability, Division of Student Support, Academic Enrichment & Educational Policy	TBD
Brown, Elise	Executive Director of Professional Development and High-Quality Instructional Materials – Director Department of Education	25	Office of the Deputy State Superintendent for Teaching and Learning, Office of Instructional Programs and Services	TBD
Gable, Mary	Chief of Student Support and Federal Programs – Executive Senior	EPP 0009	Office of the Chief of Student Support and Federal Programs	TBD
Goodhart, Ian	Information System Security Officer – IT Assistant Director I	20	Office of the Deputy State Superintendent of Finance and Operations, Office of Information Technology	TBD
Lewis, Brigiette	Coordinator, School Counseling and Title IV, Part A – Education Program Specialist II	22	Office of the Deputy State Superintendent for Accountability, Division of Student Support, Academic Enrichment & Educational Policy	TBD
Snyder, Adei	Mathematics Assessment Specialist – Education Program Specialist I	21	Office of the Deputy State Superintendent for Accountability, Division of Student Support, Academic Enrichment & Educational Policy	TBD
Stauffer, Traci	Special Education Secondary Transition Coordinator – Education Program Specialist II	22	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Intervention and Special Education Services	TBD

II. Appointments Grade 18 and below

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Choi, Ruth	Executive Associate II	15	Office of the Deputy State Superintendent for Teaching and Learning	4/3/2024
Oates, Rebecca	Human Resources Assistant – Administrative Specialist III	12	Office of the Deputy State Superintendent of Finance and Operations, Office of Human Resources	TBD

March 26, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Roxanne Allen

Position: Extended Learning Specialist – Education Program Specialist I

Division/Office Office of the Deputy State Superintendent for Accountability, Division of Student Support, Academic Enrichment & Educational Policy

Salary Grade: State Salary Grade: 21
Annual Salary Range: \$78,749 - \$132,041

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master's degree or the equivalent of 36 credit hours of post-baccalaureate course work from an accredited college or university.

EXPERIENCE:

Four years of administrative or teaching experience in, or affiliated with, an education program.

NOTES:

1. Candidates may substitute a Bachelor's degree and 6 years of experience directly related to the position option for the required education.
2. Candidates may substitute the possession of a Doctorate degree from an accredited college or university in a field related to the position option for one year of the required experience.
3. The required field of education and experience are unique for each option and are established by MSDE in accordance with Education Article, Section 2-104 of the Annotated Code of Maryland. The specific education and experience qualifications for each position are on record in the Office of Human Resources.
4. Candidates may substitute U.S. Armed Forces military service experience as a commissioned officer in Education Program classifications or Education Program specialty codes in the Education field of work on a year-for-year basis for the required experience and education.

Roxanne Allen

DESCRIPTION:

This position serves as an extended learning opportunities specialist responsible for providing leadership and technical assistance in the areas of summer and after school learning opportunities and youth development to 21st Century Community grant recipients and Maryland's 24 local education agencies (LEAs).

QUALIFICATIONS:

Education

Lincoln University (Oxford, Pennsylvania) – Master's Degree in Human Services

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2019 – Present: Extended Learning Specialist, Education Program Specialist I (Contract)

Comprehensive Housing Associated (Baltimore, Maryland)

2016 – 2019: Director of Schools and Community Partnerships

Elev8 Baltimore (Baltimore, Maryland)

2008 – 2016: Community Schools Program Director / Baltimore Education Coalition
Chair

EMPLOYMENT STATUS

New Hire

March 26, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Elise Brown

Position: Executive Director of Professional Development and High-Quality Instructional Materials – Director Department of Education

Division/Office Office of the Deputy State Superintendent for Teaching and Learning, Office of Instructional Programs and Services

Salary Grade: State Salary Grade: 25
Annual Salary Range: \$102,170 - \$171,409

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor’s Degree in Education or a related area from an accredited college or university.

EXPERIENCE:

Five (5) years or more years of experience in managing and leading educator professional development, professional learning or related programs for school leaders and teachers in prekindergarten through 12 settings. One year of this experience must include supervising and/or coaching professional education staff.

NOTES:

Candidates may substitute the possession of a Master’s degree or the equivalent of 36 credit hours of post-baccalaureate course work in Education, Education Administration, professional development or a related area for two years of the required experience directly related to the position.

DESCRIPTION:

The Executive Director of Professional Development and High Quality Instructional Materials provides strategic leadership to implement a vision in coordinating, developing, implementing, and evaluating high quality, relevant and timely professional learning experiences, (in-person and virtual) for prekindergarten through grade 12 programs and initiatives.

Elise Brown

QUALIFICATIONS:

Education

University of Mississippi (Oxford, Mississippi) 2015 – Master’s Degree in Educational Leadership

Mississippi State University (Starkville, Mississippi) 2007 – Bachelor’s Degree in Elementary Education

Experience:

Mississippi Department of Education (Jackson, Mississippi)

- 2021 – Present: State Digital Learning Coordinator
- 2020 – 2021: Director of Online Professional Development
- 2019 – 2020: Professional Development Coordinator II
- 2016 – 2019: Professional Development Coordinator

DeSoto County School District (Arcadia, Florida)

- 2009 – 2016: Lead Teacher

Starkville-Oktibbeha Consolidated School District (Starkville, Mississippi)

- 2007 – 2009: Classroom Teacher

EMPLOYMENT STATUS

New Hire

March 26, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Mary Gable

Position: Chief of Student Support and Federal Programs – Executive Senior

Division/Office Office of the Chief of Student Support and Federal Programs

Salary Grade: State Salary Grade: EPP 0009
Annual Salary Range: \$184,578 - \$213,400

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master’s Degree or the equivalent of 36 credit hours of post-baccalaureate course work from an accredited college or university.

EXPERIENCE:

Extensive leadership, administrative or teaching experience in an education program and experience with federal programs, specifically Title I, Title II, Title III, and Title IV, Part A

DESCRIPTION:

The Chief of Student Support and Federal Programs will oversee and manage the Maryland State Department of Education’s (MSDE) new Office of Student Support and Federal Programs. The Office of Student Support and Federal Programs will oversee the work of the previous Division of Student Support, Academic Enrichment, and Educational Policy as well as federal programs used throughout Maryland, including Title I, Title II, Title III, and Title IV, Part A. The Chief of Student Support and Federal Programs will serve on the State Superintendent’s Senior Management Team, leading and directing efforts to provide MSDE with actionable information about student support, academic enrichment, and federal programs policies, regulations, practices, and initiatives.

Mary Gable

QUALIFICATIONS:

Education

Loyola College (Baltimore, Maryland) 1970 – Master’s Degree in Education

Mount Saint Agnes College (Baltimore, Maryland) 1978 – Bachelor’s Degree in Mathematics Education

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2010 – Present: Assistant State Superintendent, Division of Student Support, Academic Enrichment & Educational Policy, Assistant State Superintendent
Department of Education

2005 – 2010: Director of Instructional Programs, Education Program Manager II

Anne Arundel County Public Schools (Annapolis, Maryland)

2001 – 2005: Director of High Schools

1983 – 2001: Principal

1970 – 1983: Classroom Teacher

EMPLOYMENT STATUS

Promotional

March 26, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Ian Goodhart

Position: Information System Security Officer – IT Assistant Director I

Division/Office Office of the Deputy State Superintendent of Finance and Operations,
Office of Information Technology

Salary Grade: State Salary Grade: 20
Annual Salary Range: \$73,787 - \$123,760

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A bachelors degree in Cyber Security, Computer Science, Information Technology, or related field of study or equivalent experience.

EXPERIENCE:

Five years of cybersecurity experience. One year of experience as an Information System Security Officer (ISSO). Three years of experience with NIST's Risk Management Framework (RMF) & Cybersecurity Framework (CSF) and NIST Special Publications 800 series

DESCRIPTION:

The Information System Security Officer (ISSO) serves as the principal advisor to the Information System Owner (SO), Business Process Owner, and Information System Security Manager (ISSM) on all matters, technical and otherwise, involving the security of an information system. ISSOs are responsible for ensuring the implementation and maintenance of security controls in accordance with the Security Plan (SP) and Department, State, and Federal regulations. The ISSO will be called on to provide guidance, oversight, and expertise, and assist Program Managers or System Owners develop security documents or implement any security controls. While the ISSO may not actually perform all functions, they will have to coordinate, facilitate, or otherwise ensure certain activities are being performed. As a result, it is important for the ISSO to build relationships with the System Owners, technical staff, and other stakeholders.

Ian Goodhart

QUALIFICATIONS:

Education

University of Delaware (Newark, Delaware) – Master’s Degree in Business Administration

Penn State University (State College, Pennsylvania) – Bachelor’s Degree in Electrical Engineering

Experience:

State of Maryland, Department of Information Technology (Crownsville, Maryland)

2022 – Present: Chief of Client Services

2021 – 2022: Director of Security Operations

State of Maryland, Department of Human Services (Baltimore, Maryland)

2018 – 2021: Deputy Chief Information Security Officer

Momentum, Inc. (Baltimore, Maryland)

2016 – 2018: Senior Information Security/Infrastructure Manager

2014 – 2015: Project Manager/Business Analyst

Data Systems Analysts, Inc. (Aberdeen, Maryland)

2011 – 2013: Program/Project Manager

Maryland Motor Vehicle Administration (Glen Burnie, Maryland)

2009 – 2011: Project Manager

Natrient (Baltimore, Maryland)

2005 – 2008: Chief Technical Officer/Project Manager

Lincoln Financial Group (Philadelphia, Pennsylvania)

2001 – 2005: Senior Project Manager/Network Engineer

Epotec, Inc. (Wilmington, Delaware)

1999 – 2001: Infrastructure and Networking Director/Network Architect

EMPLOYMENT STATUS

New Hire

March 26, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Brigiette Lewis

Position: Coordinator, School Counseling and Title IV, Part A – Education Program Specialist II

Division/Office Office of the Deputy State Superintendent for Accountability, Division of Student Support, Academic Enrichment & Educational Policy

Salary Grade: State Salary Grade: 22
Annual Salary Range: \$84,047 - \$140,923

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master’s degree or the equivalent of 36 credit hours of post-baccalaureate course work from an accredited college or university.

EXPERIENCE:

Five years of administrative or teaching experience in, or affiliated with, an education program, including two years of experience coordinating or administering an education program or service directly related to student support or school counseling.

NOTES:

1. Candidates may substitute a Bachelor’s degree and 7 years of experience directly related to the position option for the required education.
2. Candidates may substitute the possession of a Doctorate degree at an accredited college or university in a field related to the position for one year of the required experience.
3. The required field of education and experience are unique for each option and are established by MSDE in accordance with Education Article, Section 2-104 of the Annotated Code of Maryland.
4. Candidates may substitute U.S. Armed Forces military service experience as a commissioned officer in Education Program classifications or Education Program specialty codes in the Education field of work on a year-for-year basis for the required experience and education.

Brigiette Lewis

DESCRIPTION:

The Coordinator, School Counseling and Title IV, Part A provides leadership and support to local education agency (LEA) school counseling programs to ensure that they are being implemented as part of a coordinated system of student support services as defined in the Code of Maryland Regulations (COMAR). This position provides direction, leadership, and technical assistance within the Maryland State Department of Education (MSDE) and to LEAs and other agencies and groups to promote the development and implementation of the Every Student Succeeds Act and Federal Title IV, Part A grant opportunities.

QUALIFICATIONS:

Education

Loyola University Maryland (Baltimore, Maryland) 2019 – Master’s Degree in Educational Leadership; 2013 – Master’s Degree in School Counseling

Chestnut Hill College (Philadelphia, Pennsylvania) 2010 – Bachelor’s Degree in Psychology, Children and Adolescent Studies

Experience:

Baltimore County Public Schools (Towson, Maryland)

- 2022 – Present: School Counseling Department Chair/College and Career Counselor
- 2019 – 2022: School Counseling Department Chair
- 2016 – 2019: AP (Advanced Placement) Coordinator
- 2014 – 2019: School Counselor

Harford County Public Schools (Bel Air, Maryland)

- 2013: Inclusion Helper

EMPLOYMENT STATUS

New Hire

March 26, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Adei Snyder

Position: Mathematics Assessment Specialist – Education Program Specialist I

Division/Office Office of the Deputy State Superintendent for Accountability, Division of Student Support, Academic Enrichment & Educational Policy

Salary Grade: State Salary Grade: 21
Annual Salary Range: \$78,749 - \$132,041

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master’s degree or the equivalent of 36 credit hours of post-baccalaureate course work from an accredited college or university. Coursework or certification in Mathematics is preferred.

EXPERIENCE:

Four years of administrative or teaching experience in, or affiliated with, an education program; including two years of experience in coordinating or administering a Mathematics program in grades 5-12.

NOTES:

1. Candidates may substitute a Bachelor’s degree and 6 years of experience directly related to the position option for the required education.
2. Candidates may substitute the possession of a Doctorate degree from an accredited college or university in a field related to the position option for one year of the required experience.
3. The required field of education and experience are unique for each option and are established by MSDE in accordance with Education Article, Section 2-104 of the Annotated Code of Maryland.

Adei Snyder

DESCRIPTION:

This position is responsible for providing Mathematics assessment leadership in the development of the Maryland Comprehensive Assessment Program (MCAP) which aligns with the Maryland College and Career-Ready Standards (MCCRS) for Mathematics. The incumbent will serve as project manager for the MCAP math assessment development cycle including but not limited to item development, content and form review, range finding, and field test data reviews. This position collaborates with the Office of Teaching and Learning Instructional Programs and Services (OTLIPS) to provide resources and professional development opportunities that improve educators' understanding of the standards and assessment.

QUALIFICATIONS:

Education

Lesley University (Boston, Massachusetts) 2016 – Master's Degree in Education, Special Education

University of Phoenix (Philadelphia, Pennsylvania) 2014 – Bachelor's Degree in Business Management

Experience:

Baltimore City Public Schools (Baltimore, Maryland)

2022 – Present: Educational Associate, Mathematics Coach

2014 – 2022: Classroom Teacher, Mathematics Coach

Education Career and Empowerment Center (Columbia, Maryland)

2006 – 2015: Program Director

EMPLOYMENT STATUS

New Hire

March 26, 2024
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Traci Stauffer

Position: Special Education Secondary Transition Coordinator – Education Program Specialist II

Division/Office Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Intervention and Special Education Services

Salary Grade: State Salary Grade: 22
Annual Salary Range: \$84,047 - \$140,923

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Possession of a Master’s Degree or equivalent 36 credit hours of post-baccalaureate course work.

EXPERIENCE:

Five (5) years of administrative or teaching experience in, or affiliated with, a Special Education program including two years of experience in coordinating or administering an education program or service for students with disabilities.

NOTES:

1. Two additional years of experience directly related to the position option may be substituted for the required Master’s Degree.
2. Possession of a Doctorate in a field related to the position may be substituted for one year of the required experience.
3. The required field of education and experience are unique for each option and are established by MSDE in accordance with Education Article, Section 2-104 of the Annotated Code of Maryland.
4. Candidates may substitute U.S. Armed Forces military service experience as a commissioned officer in Education Program classifications or Education Program specialty codes in the Education field of work on a year-for-year basis for the required experience and education.

Traci Stauffer

DESCRIPTION:

The Coordinator of Secondary Transition provides programmatic leadership for the statewide coordination of services, oversight, and technical and programmatic support in the area of Secondary Transition planning and the delivery of Secondary Transition services. At the direction of the Branch Chief for Performance Support and Technical Assistance (PSTA), on behalf of the Maryland State Department of Education (MSDE), Division of Early Intervention/Special Education Services (DEI/SES), this position serves as a coordinator and technical expert to provide technical assistance to local education agencies (LEAs), public agencies, State agencies, and the DEI/SES in areas related to Secondary Transition.

QUALIFICATIONS:

Education

Towson University (Baltimore, Maryland) 2009 – Master’s Degree in Human Resource Development, Educational Leadership

Millersville University (Millersville, Pennsylvania) 1989 – Bachelor’s Degree in Special Education

Experience:

West York Area School District (York, Pennsylvania)

2018 – Present: Director of Special Education/Pupil Services

Manheim Central School District (Manheim, Pennsylvania)

2014 – 2018: Supervisor of Special Education

Lancaster-Lebanon Intermediate Unit 13 (Lancaster, Pennsylvania)

2011 – 2014: Supervisor of Special Education

Red Lion Area School District (Red Lion, Pennsylvania)

2007 – 2011: Special Education Teacher

South Eastern School District (Fawn Grove, Pennsylvania)

2001 – 2007: Special Education Teacher

1990 – 1996: Special Education Teacher

EMPLOYMENT STATUS

New Hire