



APPLICATION FOR PARTICIPATION

Next Generation Scholars of Maryland FY24 Supplemental Grant

Maryland State Department of Education

200 West Baltimore Street
Baltimore, Maryland 21201

Deadline

No later than 5:00 p.m. EDT

MARYLAND STATE DEPARTMENT OF EDUCATION

Mohammed Choudhury

State Superintendent of Schools
Secretary-Treasurer, Maryland State Board of Education

Deann Collins, Ed.D.

Deputy Superintendent of Teaching and Learning

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Merin Thomas (Student Member)

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Instructions

1. Complete this application electronically by typing directly into the fillable fields and charts.
2. Do not alter or remove sections.
3. When finished, save the application document as a pdf to your computer and obtain appropriate signatures.
4. The completed application and all required attachments should be saved as a pdf and emailed to susan.spinnato@maryland.gov
5. The Next Generation Scholars of Maryland Grant Application is due by 5:00 p.m. on July 14, 2023.

Proposal Cover Page

Program Title:

Project/Program Director:

Director Phone:

Director email:

Lead Agency Name:

Lead Agency Address:

Lead Agency's UEI Number:

Lead Agency's Employer/Taxpayer Identification Number (EIN/TIN):

Type of Organization (non-profit agency, college, or university):

List the schools that will be served by the proposed program:

Local Education Agency	School Name	Service Locations: School and Community Site	Proposed Number of Students Served

**Add more rows, if necessary*

List the partners who will provide services in partnership with the grantee:

Local Education Agency	School Name	Service Locations: School and Community Site	Proposed Number of Students Served

**Add more rows, if necessary*

Times of operation:

- School year:
 - After school
 - Before school
 - Weekends
 - Day(s) of the week
 - Monday
 - Tuesday
 - Wednesday
 - Thursday
 - Friday
 - Saturday
 - Sunday
- Summer:
 - Day(s) of the week
 - Monday
 - Tuesday
 - Wednesday
 - Thursday
 - Friday
 - Saturday
 - Sunday

List the locations where the program will operate. For each site, indicate whether it is a school building or a community location:

Site/School Name	City	Zip Code

**Add more rows, if necessary*

Next Generation Scholars of Maryland Grant Application

Per Student Expenditures: \$

- Total funding requested: \$
- Total number of students to be served: \$
- Cost per student: \$

(Should agree with Proposed Budget)

Printed Name of Head of Applicant Agency

Date

Signature of Head of Applicant Agency

Date

Project Narrative

EXTENT OF NEED - (20 POINTS)

Identify a clearly defined problem and discuss the impact of the proposed program.

EVIDENCE OF IMPACT (15 POINTS)

Describe how the proposed plan and strategies are evidence-based and will lead to the desired impact. Please include a description of the organization’s experience in terms of effective practices (research-based strategies) leading to desired outcomes. Identify a clearly defined problem and discuss the impact of the proposed program.

GOALS, MEASURABLE OUTCOMES, AND MILESTONES - (20 POINTS)

Communicate the goals and measurable objectives of the program. Applicants must include at least one goal for each of the required components of the Next Generation Scholars Program: financial aid literacy assistance, career and interest assessments, mentorship and one-on-one counseling, visits to college campuses and workplaces, an intensive summer bridge program for students entering an institution of higher education directly from high school, a plan for outreach and registration of new students, and a plan to matriculate and graduate from an institution of higher education. Refer to the Grant Information Guide for further guidance on this section.

High School Graduation Plan Goal:
Measurable Objective(s):

**Add more rows if necessary*

PLAN OF OPERATION, KEY PERSONNEL AND TIMELINE - (20 POINTS)

The Plan of Operation includes the strategies, activities, and timeline that will be implemented to achieve your goals. For each goal listed above, provide the activities, timeline, and data collected.

Goal	Strategy/Activities	Timeline	Data Collected

**Add more rows if necessary*

Key Personnel

The management plan clearly defines the roles, responsibilities, tasks, and deadlines of key contributors to make sure your program is a success. Ensure that all administrative and key personnel responsible for the successful implementation and monitoring of the grant requirements are captured here.

Action	Title/Partner Organization Responsible	Dates

**Add more rows if necessary*

Timeline

Applicants must provide a timeline for the year of operation. See a sample timeline approach below:

Proposed Activities	Date of Implementation	Name of Responsible Person & Title

**Add more rows if necessary.*

EVALUATION - (15 POINTS)

Provide performance measures for each project goal.

Goal	Performance Measure(s)

**Add more rows if necessary*

BUDGET AND BUDGET NARRATIVE - (10 POINTS)

Please provide a detailed description of the requested funds that will be spent by using the categories listed below. Add more rows if needed. An MSDE [Grant Budget C-125](#) form must also be completed, signed, and submitted as an appendix.

1. Salaries & Wages (list each position separately)

Line item	Calculation	Requested	In-Kind	Total
Total for salaries & wages:				

Using the space below, explain how the costs for salaries & wages above are necessary, reasonable, and cost-effective.

Type response here.

2. Contracted Services

Line item	Calculation	Requested	In-Kind	Total
Total for contracted services:				

Using the space below, explain how the costs for contracted services above are necessary, reasonable, and cost-effective.

Type response here.

3. Supplies & materials

Line item	Calculation	Requested	In-Kind	Total
Total supplies & materials:				

Using the space below, explain how the costs for supplies & materials above are necessary, reasonable, and cost-effective.

Type response here.

4. Other charges

Line item	Calculation	Requested	In-Kind	Total
Total for other charges:				

Using the space below, explain how the costs for other charges above are necessary, reasonable, and cost-effective.

Type response here.

5. Equipment

Line item	Calculation	Requested	In-Kind	Total
Total for equipment:				

Using the space below, explain how the costs for equipment above are necessary, reasonable, and cost-effective.

Type response here.

6. Transfers (indirect costs)

Line item	Calculation	Requested	In-Kind	Total
Total for transfers:				

Using the space below, explain how the costs for transfers (indirect costs) above are necessary, reasonable, and cost-effective.

Type response here.

Total amount requested:

Appendices

The following Appendices must be included in the proposal for funding, but do not apply to the page limit of the Project Narrative:

Appendix A: Resumes of key personnel.

Appendix B: Evidence of status of a [non-profit 501\(c\)\(3\) organization](#)

Appendix C: [C-1-25 MSDE budget form](#)

Appendix D: A [signed recipient assurances page](#)